



NOTE: APPLICATIONS FOR 2022 MUST BE SUBMITTED BY JANUARY 31, 2022

Instructions for Charity Grant Submission

The following topics should be thoroughly covered in the written request.

1. Formal name and legal status of organization, and the name and title (usually the President, CEO, etc.) of the entity submitting the request.
2. Tax ID number (if one exists), and/or the description of its non-profit status.
3. The overall purpose of the organization.
4. Title of request, and an executive summary of the proposed activity for which funding is being sought.
5. Additional detail or plan of action (if pertinent to this request) for the activity.
6. Identify the target population of the grant activity.
7. Explain how this activity is of benefit to the residents of the Bella Vista community.
8. Persons (and title) identified as being responsible for the control and implementation of the activity to be supported by the grant.
9. Total budget for the activity from all sources, including both anticipated revenues and expenditures. Clearly identify the portion of the activity to be supported by the Foundation grant.
10. Expected outcomes of the activity, if not already covered above.

Mail grant request to:

The Bella Vista Foundation
P.O. Box 5261
Bella Vista, AR 72714